

2017/2018

**NIGHT
IN THE
MUSEUM**



Night in the Museum Guide

THE ACADEMY OF NATURAL SCIENCES
of DREXEL UNIVERSITY

Night in the Museum Agreement

For each reservation, all attending adults must read and sign this contract ("Agreement").
No guests may attend the event without a signed agreement.

Night in the Museum Date: _____

NAME: _____

Address _____
Number and Street City State Zip

Home Phone Number (_____) _____

Work/Cell Phone Number (_____) _____ Email Address _____

If you are registered as part of a group:

CONTACT NAME: _____

Please carefully read the following and initial to signify acceptance:

_____ I have read the enclosed packet including information sheets, permission slips, and travel directions/parking options.

_____ I have read the cancellation policy, and I understand that payment is due in full at the time of reservation.

_____ Attached are photocopies or photos of membership cards for those individuals of our group who are utilizing the Member Discount. I understand that changes cannot be made to this information within 14 days of the overnight date.

Group Leaders ONLY:

_____ I have distributed the enclosed packet, including information sheets, permissions slips, and travel directions/parking options to all of the adults in my party.

_____ I will assign each child without a parent present to a chaperone. The chaperones know that they are responsible for their assigned child(ren)'s behavior. There is a one adult per three children requirement. Academy staff reserve the right to ask any person who has been warned repeatedly for unruly behavior to leave the event.

_____ I have reminded everyone in my group to eat dinner before they arrive. **NO** outside food or non-water drinks are allowed in the museum due to potentially severe allergic reactions. Guests who violate this rule may have food confiscated or may be asked to leave.

_____ The parties, intending to be legally bound, hereby agree as follows:

1. **Premises.** The Academy hereby grants to User permission to use the following area(s) at the Academy of Natural Sciences: All Public Areas on Ground, first, second, and third levels (hereinafter referred to as the "Premises").
2. **Term.** The period(s) of User's use of the Premises shall be the following date(s) and time(s):
6:30 p.m. on the date of the overnight until 9:30 a.m. the following day
3. **Purpose.** User shall be permitted to use the Premises solely for the purpose(s) of: Night in the Museum (hereinafter referred to as the "Event"). User is not permitted to use the Premises for any other purposes.
4. **User's Responsibilities.** User agrees to comply with the following terms and conditions during its use of the Premises:
 - (a) No alcoholic beverages, cans, bottles, or glass containers of any kind shall be brought onto the Premises.
 - (b) User must strictly adhere to the date(s) and the starting and finishing times of its permitted periods of use as set forth in Section 2 above.
 - (c) User must comply with all rules and regulations that apply to the Premises and comply with the directions of all Academy employees or agents responsible for the operation or security of the Premises.
 - (d) User must comply with all federal, state, and local laws and ordinances that apply to the Event and User's use of the Premises.
 - (e) User must provide the name of each chaperone (other than a parent or guardian accompanying his or her own child) who will attend the Event no later than 14 days prior to the Event.

5. **Indemnifications and Release.** User agrees to defend, indemnify, and hold harmless the Academy, Drexel University (including its subsidiaries and affiliates) and their respective trustees, officers, faculty, students, employees, and/or agents from and against all action, causes of action, claims and demands whatsoever, and from all costs, damages, expenses, charges, debts, and liabilities whatsoever (including attorneys' fees) that arise from or are connected with the Event, User's use of the Premises, and/or the performance of non-performance of User's duties under this Agreement. User releases and waives any and all claims, demands, or causes of action against the Academy, Drexel University (including its subsidiaries and affiliates) and their respective trustees, officers, faculty, students, employees, and/or agents that arise from or are connected with the Event, User's use of the Premises, any injury to employees, invitees, guests or agents of User, or damage to or loss of any property of User that is brought upon the Premises, or exhibited, stored, or left upon the Premises by User. Any property of User left upon the Premises following the period of User's use of the Premises stated above shall be considered abandoned by User and may be discarded by the Academy.

6. **Security.**

- (a) The Academy does NOT provide security of any kind for the supervision or protection of any property of User that is brought upon the Premises or exhibited, stored or left upon the Premises by the User.
- (b) If in sole judgment of the Academy, User's use of the Premises at any time poses a danger to the safety of the Academy, students or employees, members of User's group, spectators, or security personnel, or a risk of damage to Academy property, the Academy reserves the right to eject from the Premises any member(s) of User's group or Event spectator(s), to restrict User's activities on the Premises, to cancel the Event or any period of User's use of the Premises, or to terminate this Agreement in its entirety. Any such action by the Academy shall not be liable for damages for such an action.

7. **Medical Treatment Authorization**

I authorize and give my consent to the Academy to act on my behalf, or on behalf of my child (who is under 18), in any medical emergency, including, if necessary, emergency medical treatment and admission to an accredited hospital or emergency care center. I understand and acknowledge that the Academy does not provide health and accident insurance for the Program participants, and I agree to be financially responsible for any medical bills incurred as a result of medical treatment rendered to me (or to my child).

8. **Termination.** In the event User at any time fails to comply with any of the terms and conditions of this Agreement, the Academy reserves the right to terminate this Agreement and to retain as damages any fees paid by User under this Agreement, without prejudice to any other legal rights or remedies the Academy may have.

9. **Assignment.** User may not assign any right it receives from the Academy to use the Premises.

10. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties and cannot be amended except in a writing signed by both parties. The Academy shall not be bound by any agreements, conditions, representations or warranties relating to the Premises or User's use thereof, oral or written, express or implied, not contained in this Agreement.

11. **Applicable Law.** This Agreement shall be construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania and may be enforced in any court of competent jurisdiction in the Commonwealth of Pennsylvania.

12. **Force Maejure.** In the event the Academy is unable to perform any of the terms or conditions of this Agreement due to events or causes outside the Academy's control, the Academy shall not be deemed to be in breach of this Agreement or liable to User for damages.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first above written.

USER (Name and Signature) _____

Date: _____

~~Return completed agreement, participant list, and membership information via email (cad364@drexel.edu), fax (215-405-1551), or mail to:~~

~~The Academy of Natural Sciences of Drexel University
Attn: Christine Danowsky
1900 Benjamin Franklin Parkway
Philadelphia, PA 19103-1195
215-299-1060~~

Night in the Museum General Information

- **Cancellations**

- **2 week cancellation notice.** Cancellations more than 14 days from your event are due a full refund minus 20% deposit.
- Cancellations within 14 days of your program date are not eligible for any refund.

- **Emergency Weather Cancellation Policy**

In times of severe weather conditions, it may be necessary to cancel the Night in the Museum. The Academy's Reservation Office will make the decision to cancel the overnight. Notice of the cancellation will be made at least 12 hours prior to the scheduled overnight. In the event of a weather-related cancellation, the Academy will attempt to reschedule the overnight.

- **Special Needs**

If you or someone in your group has any special needs or allergies, please contact us as soon as you can at 215-299-1060 so we can do our best to accommodate your needs.

- **Co-Ed Attendance.** We do not restrict groups from bringing individuals of the opposite gender. We cannot guarantee that a member of the opposite gender will not be in attendance. During private overnight events, it is the responsibility of the group that scheduled the event to set and regulate their own gender policy.

- **First Aid and Emergencies**

Be aware of any medical needs your group may have. ANS personnel are trained in basic First Aid but can only administer external treatment. We recommend having at least one person certified in first aid with your group. In an emergency, the group leader or the Academy will call 911 and the injured person will be transported to the nearest hospital. Permission slips double as medical release forms, but the Academy is not responsible for collecting or maintaining copies of any permission slips with emergency medical information. It is the group's responsibility to ensure that it has this important information in case of an emergency.

- **Age of attendees**

Night in the Museums are for groups with children ages 5 and up only. Activities continue until 11 p.m. and are not suitable for younger children. Chaperones must be over 18 years of age. NO exceptions will be made.

- **Cell phones should be turned off or placed on vibrate mode.**

- **The Academy is a smoke-free building!**

- You may smoke outside the 19th Street entrance. Please make sure there is still a chaperone with children attending with you.

- **No alcoholic beverages are allowed on the premises during this event.**

- This is a family event. Any chaperones with alcohol or obviously under the influence of alcohol will be asked to leave the building.

BEFORE YOUR VISIT

- ~~Return completed paperwork to the Academy of Natural Sciences. You will need:~~

- Signed and completed Night in the Museum Agreement
- Membership Information (if applicable)

Those participants with a valid membership are entitled to the member discount. Please attach a photocopy or photo of membership card(s) to the overnight contract.

We cannot apply the member discount after the 14-day deadline!

- **Please make sure you eat dinner before you arrive.**

The Academy does not provide dinner, and you are **NOT permitted** to bring food into the Academy.

Around 9 p.m., all participants will receive a light evening snack. Water will be available in the Commons throughout the night.

Group Leaders Only: Copy and distribute information to your parents and chaperones.

- Please use the participant list provided.
- Review travel directions/parking options
- Complete permission slips

Children attending the overnight without their parents or guardians must bring a completed and signed permission slip. Each form can be used for up to three children from one family, but each individual child's medical information needs to be provided. Permission slips should be kept with the trip leader.

DURING YOUR NIGHT IN THE MUSEUM

- **Arrive between 6:15 and 6:45 p.m.**

Doors will open by 6:30 and programming begins at 7 p.m. All participants must enter using the main entrance, which faces Logan Circle on the Benjamin Franklin Parkway. If you are driving to the Academy, you may drop off your passengers and gear on 19th Street (it is illegal to stop on the Parkway) and then park your vehicle.

- **Return all completed Night in the Museum Agreements.**

All adults attending the event must submit a Night in the Museum agreement applicable for themselves and any children for which they are responsible. No one may attend the event without a signed agreement.

Group Leaders Only:

- **Turn in your participant list for the event including all adult and children attending.**
- **One adult may check in for your group, but all adults must turn in the Night in the Museum Agreement.**

At check-in you will receive a packet containing maps and program schedules for each chaperone. Notify the overnight managers if there have been any changes to your original participant list. The Academy will also provide color-coded identification for children.

- **Collect permission slips from any child whose parent or guardian is not already present. Keep these with you in case of an emergency.**
- **Assign each child a chaperone.**

Each child must be assigned a chaperone who is then responsible for the child's behavior during the overnight (max 3 children per chaperone). The overnight staff reserves the right to ask any person who has been warned more than three times for unruly behavior to leave the building. All adults must accompany the children in their group at all times.

- **The Commons Room on the ground level is open all night.**
If you cannot sleep, please come to the Commons to talk so as not to disturb others (sound carries easily through the museum halls). If you go to the Commons, make sure there are other adults with the children. Food and drink are not allowed in the museum halls.
- **You will be assigned to sleep in one of the Academy's many exhibit halls right next to some of the greatest creatures of all time. Due to the large size of most overnights, we cannot confirm your sleeping area prior to arrival with the exception of our VIP Overnights.**
 - Sleeping areas will be set up after all activities have closed for the night so that we can explore the museum all evening without stepping over (or on) people's possessions.
- **The museum is not pitch black at night.**
 - In every space there are certain emergency lights that remain on all the time so it is never completely dark. We recommend bringing sleeping masks if you are particularly sensitive to lights. Please arrange for your chaperones to bring flashlights in case of an emergency. Safari managers and guides will also have flashlights with them. We request children do not bring flashlights, because they tend to turn into toys.

THE NEXT MORNING

- **Breakfast will be served in the Commons Room at 7 a.m.**
After breakfast, your group has free time to explore the museum and visit the Academy Shop.
- **At 9 a.m., the Night in the Museum officially ends and all gear must be removed from the museum.**
Please depart by the 19th Street exit. Buses should pick up groups on 19th Street. If you arrived by car, you may get your car and return to the Academy to retrieve the rest of your passengers and gear. All groups need to have one adult remain until the last child from your group has been collected.
- **Keep your wristbands.**
Wristbands identify you as Night in the Museum participants and give you access to the museum all day! The museum officially opens to the public at 10 a.m. You are welcome to extend your visit to the museum as long as all gear has been removed from the building by 9 a.m.

WHAT TO BRING

- ★ Children who are attending without their parent or guardian must provide the trip leader with a permission slip containing pertinent medical information.
- ★ A reusable water bottle labeled with your name
- ★ Toothbrush and toothpaste
- ★ A sleeping bag, blanket, and pillow. The Academy's floors are rather unforgiving, so we strongly recommend that you bring some sort of padding to sleep on in addition to a sleeping bag and pillow. Space is limited; please do not bring oversize items.
- ★ Flashlight (for adults only)
- ★ Comfortable clothing should be worn. Since there may not be an opportunity to change clothes, participants should wear clothes comfortable enough to sleep in. Shoes must be kept on until bedtime, and socks must be worn all night.
- ★ Make sure to dress in layers, as the museum's temperature can vary greatly during the night.
- ★ All belongings should be kept in one bag (duffel bag, trash bag, etc.) and have an identifying tag.

PLEASE DO NOT BRING

Valuables you do not want to get lost
Electronics such as MP3 Players, radios, CD players, gaming systems, etc.
Food, juice/soda, or gum
Hairdryers or curling irons

Night in the Museum

Sample Schedule

Evening:

6:30–7 p.m.

Check-in

Friendly staff will greet you and you'll have a chance to drop off your sleeping gear before you begin your exciting night.

7–7:10 p.m.

Orientation

Get the rundown on the fun planned for the evening, complete with all the info you'll need for the event. Meet your fellow overnights and get set for adventure!

7:15–8:30 p.m.

Open Exploration

Explore all your favorite exhibits after dark and experience special activities that might include:

What Was That Noise?

Think you know what goes on in the woods overnight? Get up close and personal with nocturnal animal specimens from our very own collections.

Diorama Drawing

Ever thought our dioramas could use a little something extra? Test your creativity by adding your very own artwork to our famous dioramas.

Crafts

Create your very own Academy Overnight eye mask! Perfect for raptor-naps or a museum sleepover!

Glow Room

Find out what's deep in the abyss, discover what makes fireflies amazing, and explore how organisms make their own light through chemical reactions.

Dinosaur Flashlight Self-Guided Tours

See Dinosaur Hall in an all new light—from flashlights!

Dynamic Dissections

We know what the outside of an animal looks like, but what about the inside? Discover the amazing internal parts of animals and learn how museum scientists gain insight into the animal world.

Not-So-Creepy Crawlies

Meet live invertebrates!- Touch a beetle, hold a cockroach, and see a tarantula scurry.

Scavenger Hunts

Think you know all about the Academy? Test your knowledge with our fun scavenger hunts

8:30–9 p.m.

Snacks

Refuel with a snack with your fellow explorers.

9–10 p.m.

Open Exploration

Take more time to visit all of our exhibits.

10–10:30 p.m.

Live Animal Show

A live animal show just for our Overnights! See what our critters are up to after hours.

10:30–11 p.m.

Bedtime Setup

10:30–11 p.m.

Movie

Still not tired? Come to the auditorium for a short nature film before you settle in for the night.

Following Morning:

7 a.m.

Rise and Shine!

7–8 a.m.

Breakfast

Share nocturnal stories over a light breakfast.

8–9 a.m.

Visit one more exhibit!

Purchase T-Shirts

Pick Up Patches

Gift Shop Open

Special Exhibit or *Butterflies!* Open

9 a.m.

Gear must depart the building but you can stay!

NIGHT IN THE MUSEUM PERMISSION SLIP

Please fill out and return to your trip coordinator if you ARE NOT attending the overnight with your child.

Emergency Contact _____ Relationship to child(ren) _____

Contact's Phone Number (_____) _____

If you have more than one child attending, please list each child's medical information separately.

CHILD'S NAME _____ Age of child _____

Please list any medications the child is currently on _____

Please list any allergies _____

Please list any medical conditions _____

Name of Pediatrician _____ **Phone Number ()** _____

CHILD'S NAME _____ Age of child _____

Please list any medications the child is currently on _____

Please list any allergies _____

Please list any medical conditions _____

Name of Pediatrician _____ **Phone Number ()** _____

CHILD'S NAME _____ Age of child _____

Please list any medications the child is currently on _____

Please list any allergies _____

Please list any medical conditions _____

Name of Pediatrician _____ **Phone Number ()** _____

Please read and sign the statement below

I hereby authorize the above child(ren) to attend a Night in the Museum at the Academy of Natural Sciences. Should I not be in attendance, the leader of my child(ren)'s group will assign them to a specific chaperone. My child(ren) has (have) been informed that they must remain with their chaperone through the duration of the night. As the Academy is not permitted to medically treat my child(ren), I understand that, should an injury occur to one of the above children, the group leader or the Academy will contact 911, and the child will be transported to the emergency room, at no cost to the Academy. The Academy is not responsible for any medical expenses relating to my child(ren). I instruct the group leader that this form is to be sent to the emergency room with my child(ren).

Print and Sign Name

Relationship to child(ren)

Date

Academy of Natural Sciences Travel Directions

DIRECTIONS FOR TRAVELING BY CAR

FROM I-95 SOUTH: Take the “Central Philadelphia/Callowhill” exit. Stay to the left side of the ramp to take the “Central Philadelphia” exit which becomes I-676 West.

FROM I-95 NORTH (NORTH OF THE AIRPORT): Take the I-676 West exit (exit is on left).

FROM THE NEW JERSEY TURNPIKE: Take exit 4 (“Philadelphia/Camden,” Route 73 North/West). Continue about one mile and exit onto Route 38 West (follow signs to Camden/Ben Franklin Bridge). Route 38 merges into Route 30 West (follow signs for Philadelphia/Ben Franklin Bridge).

FROM THE BEN FRANKLIN BRIDGE: Upon crossing the bridge, stay in the middle lane to exit onto I-676 West.

FROM I-676 WEST:

Take the second exit on the right “22nd St/Benjamin Franklin Parkway/Museum Area.” Turn right off the exit onto 22nd Street. Make a right at the first light onto Benjamin Franklin Parkway. Continue down the Parkway and ¼ of the way around Logan Circle. The Academy is the red brick building (dinosaur statue in front and to the right of the main doors) on the corner of Logan Circle & 19th Street. You may unload passengers on 19th Street.

FROM I-76 EAST: Take the exit for I-676 E/Central Philadelphia (exit on left).

FROM I-95 NORTH (SOUTH OF THE AIRPORT) OR FROM NEW JERSEY VIA THE WALT WHITMAN BRIDGE): Follow signs to I-76 West (Schuylkill Expressway).

FROM I-76 WEST: On I-76 West, take the “Central Philadelphia” exit for I-676 E/30 (exit is on right).

FROM I-676 EAST:

Stay to the right to exit onto the first exit (Ben Franklin Parkway and 23rd Street). At the bottom of the ramp continue straight on Ben Franklin Parkway and around ¼ of Logan Circle. The Academy is the red brick building (dinosaur statue in front and to the right of the main doors) on the corner of Logan Circle and 19th Street. You may unload on 19th Street.

PUBLIC TRANSPORTATION INFORMATION:

SEPTA 215-580-7800 The Academy is conveniently located near Suburban station, 15th Street Subway Stop, and the 19th Street Trolley Stop. It can also be reached by the Route 32 and 33 buses.
www.septa.org

NJ TRANSIT 215-569-3752, **PATCO** in PA 215-922-4600, in NJ 609-772-6900, or 1-800-582-5946

PARKING OPTIONS

The Academy of Natural Sciences does not endorse and is not affiliated with any parking facility. Please contact them directly with questions or complaints. We cannot resolve disputes or quote current prices.

<http://ansp.org/visit/plan/directions-and-parking/>

The Academy of Natural Sciences is located at the corner of 19th Street and the Benjamin Franklin Parkway. It faces Logan Circle. You can also locate it using [Google Maps](#), [Bing Maps](#), or [MapQuest](#).

Members receive special discounts on parking!

Parking Meters: Meters and street parking vary in pricing and hours from street to street. Please make sure to check the nearest sign for your meter's rules because the traffic police do ticket often.

Central Parking Systems

There are several locations within one or two blocks of the Academy. To take advantage of Central Systems discount, a coupon must be printed from their website and brought with you. Payment must be made by credit card upon parking. For more information on Central Parking, [please click here](#).

LAZ Parking: Logan Square Garage

Members receive special discounts at the LAZ Parking facility located at 1815 Cherry Street. To receive your discount, have your parking ticket validated by our cashiers and show your member ID to the parking attendant when you check out.

For more information about off-street parking, visit the [Philadelphia Parking Authority's website](#).